



Teaching Assistant Person Specification

Factors	Essential	Desirable
Qualifications and Training	<p>Hold relevant qualifications at a level equivalent to at least NVQ Level 3.</p> <p>Demonstrable levels of numeracy & literacy equivalent to GCSE (A-C) or NVQ Level 2 (or by test).</p> <p>Evidence of specialism in specific curriculum areas or areas of particular learning difficulty.</p> <p>Good numeracy/literacy skills.</p> <p>Willingness to participate in other development and training opportunities.</p>	
Experience	<p>Relevant work experience in a similar background.</p> <p>Experience of working with children, preferably in an education setting.</p> <p>Understanding of relevant policies/codes of practice and awareness of relevant legislation.</p>	<p>Experience of working with children with SEND.</p> <p>Experience of supporting children in the independent schools' sector.</p>
Knowledge and Skills	<p>To be able to maintain effective record keeping.</p> <p>Ability to supervise groups of pupils.</p> <p>Ability to self-evaluate learning needs and actively seek learning opportunities.</p> <p>Ability to support/instruct other TA's and support staff.</p> <p>Ability to effectively use ICT to support learning, or to undertake training to do so.</p> <p>Knowledge of the requirements of the KS1 programme of study.</p>	<p>Ability to liaise with other agencies and parents.</p> <p>Understanding of First Aid procedures.</p>



	<p>Effective oral and written communication skills.</p> <p>Excellent interpersonal skills both in working relationship with young pupils and in forming effective professional relationships with a wide range of contacts.</p> <p>Good organisational and time management skills.</p> <p>Able to form and maintain appropriate professional relationships and boundaries with children and young people.</p> <p>Ability to deal with sensitive information in a confidential manner.</p> <p>An understanding of and a genuine commitment to Equal Opportunities.</p>	
Personal Qualities	<p>A positive interest in working with children.</p> <p>Adaptability.</p> <p>Ability and willingness to work constructively as part of a team.</p> <p>Ability to work calmly and with patience.</p> <p>To build positive relationships with both pupils and parents.</p> <p>Empathy with young people facing barriers to their learning.</p> <p>A commitment to helping young pupils achieve, through education and learning.</p> <p>Emotionally literate.</p>	<p>To be a positive role model to other staff and pupils.</p>